

REQUEST FOR QUOTATIONS

LES/IEC/TEN/PAN/2014 – 2015/04

The Independent Electoral Commission (IEC) invites quotations for supply and delivery of **Rotatrim** photocopying paper from **stationery companies**.

- Size : A4 (210 x 296mm)
- Colour : White
- Quote : Per box
- Quantity : 2000 Boxes

EVALUATION CRITERIA

- **Price**
- **Lead time**
- **IEC is not bound by lowest bidder**
- **Financial capability (Current bank statement)**

Additional Requirements

- Prices should include VAT
- Attached valid trading license certified from source.
- Attached copy of a valid tax clearance

The quotations should be deposited into the tender box at the reception area. At IEC 2nd floor MGC Park **on or before Friday, 14th of November, 2014 at 12:00hrs**. Envelopes should be clearly marked **“Supply of Rotatrim Paper”**.

N.B:

Potential Suppliers are advised to note that they are expected to comply with their registration and tax obligation. 5% and 10% source tax is applicable to local and foreign companies respectively.

For more information contact:

Procurement unit - IEC

MGC Park 2nd Floor

Mpilo Boulevard

P.O. Box 12698

Maseru, 100

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The Independent Electoral Commission Reserves the right to accept or reject any or all Quotations.